



**VILLAGE OF  
GENEVA~ON~THE~LAKE**

4929 South Warner Drive  
Geneva~on~the~Lake, Ohio 44041  
Phone: (440) 466-8197  
**[genevaonthelake.org](http://genevaonthelake.org)**

March 19, 2020

To: Public

The Village will continue operations with essential personnel only effective immediately. Those personnel include key administrative staff, safety services staff, wastewater or sanitary sewer staff and street department staff. These staff are deemed essential to the public safety and welfare of the community during the State, County and any Local State of Emergency.

The Village office will continue to operate, however will limit its exposure from person to person contact as much as possible. The office will post that the public should mail any payments for invoices to the Village or make arrangements for payments by calling the Village office at 440-466-8197.

The Village Council meetings will continue as scheduled and be open to the public taking notice of social/physical distancing. All other nonessential meetings are canceled to include planning commission, board of zoning appeals, committees' meetings and others.

Chief Craft is the POC for the Emergency Operations Center and updates will be sent out as information becomes available. The Village has initiated Incident Command System forms and communications. The Village has communicated a State of Emergency dated March 17<sup>TH</sup>, 2020 to assist with receiving support and enable the Village to receive any funding if and when it becomes available from the State or Federal administration.

Sincerely yours,

Dwayne M. Bennett Sr.  
Mayor